

## Southend Education Board, Resources Sub Group (RSG)

23<sup>rd</sup> May 2019, 4.00-6.00, Southend High School for Boys

### DRAFT Minutes of the meeting

<b>Membership of the sub group for Resources</b>	<b>(Draft, nominations received) representation</b>
3 nominations from the Education Board (Headteacher/governor)	Robin Bevan (secondary) CHAIR Maurice Sweeting (SECAT, governor) Niki Bannister (primary, governor)
4 other members nominated from the four associations	Nick Booth (primary) Paul Hayman (secondary) Jackie Mullan (special) Anthony McGarel (governor)
1 school business manager nominated from Board	Simon Oxenham (SHSB)
Council Officer representation as required for the papers	Paul Grout (Senior Finance Business Partner) Gary Bloom (Head of SEND) Christine Hickey (School Finance Service Manager)
	Brin Martin (Director of Learning) in attendance

Time	Agenda item	Decision? Action
4.00	Membership Apologies  Council officer representation as required for papers  Officers present:  Paul Grout Gary Bloom Christine Hickey	Paul Hayman (only due to RSG date change from 20 <sup>th</sup> May)
	Membership Vacancies	None
4.05	Minutes of the last meeting 05.03.19	No amendments. Minutes agreed.
4.15	Maintained and Academy end of year balance tables  Christine Hickey (Officer lead)	The tables presented latest financial statement information for Academy balances as at the 31.08.18, and maintained balances as at the 31.03.19.  The group considered and discussed the details of the tables.  The discussion addressed the interpretation of the balances and financial indicators in both sectors.

		<p>The group considered whether any of the data caused concern regarding the viability or vulnerability of local provision; whether funds allocated for use in 2018/19 were being appropriately used for the pupils currently in our schools; and whether there was any evidence that might inform future funding allocations.</p> <p><b>Action:</b> Robin To bring to the attention of the Education Board, the financial concerns relating to the yearend deficit fund balances (excluding the Fixed Asset funds and Pension reserves) shown for Legra Academy Trust, Parallel Learning Trust, Challenger Multi Academy Trust. It was also noted that Southend High School for Boys Academy Trust balances are very low, and this is also in consideration of the higher balances shown for the 3 other secondary schools funded on the same per pupil basis.</p> <p>It is also minuted that concerns remain with the reducing balances for some of the maintained schools and the local authority has been working directly with those effected schools.</p>
5.00	<p>DSG Final Outturn 2018/19</p> <p>Paul Grout (Officer lead)</p>	<p>No paper amendments required</p> <p>Recognition within the Group that this is a positive position returned for 2018/19, considering the high need funding pressures experienced from 2016/17, and also previous early years funding pressures now mitigated.</p> <p>The group specifically noted the uncertainty regarding the Early Years out-turn, and the significance for the High Needs budget allocation (next item) of the deficit figure posted at the end of the financial year.</p>
5.10	<p>DSG High Need budget allocation 2019/20</p> <p>Paul Grout and Gary Bloom (Officer leads)</p>	<p><b>Paper amendments agreed:</b></p> <p>Para 8.2. From Sept-19 - the hourly rate applied to EHCP mainstream top up funding to be fully returned to pre required saving level.</p> <p>Para 5. Make clear that the budgeted amount not allocated to funding for service lines is to restore the remaining high need DSG reserve deficit balance.</p> <p>Para 2. Reorder the recommendations for Education Board, to illustrate that the</p>

		<p>2019/20 budget allocations are determined by the direct amended funding decisions to be applied to settings.</p> <p><b>Action:</b> Gary to verbally update the Education Board with progress made and timelines heading for the Sept 2020 revised EHCP banded top up amounts.</p>
5.50	<p>Date of next meeting:</p> <p>7<sup>th</sup> October 2019 (ahead of October Education Board date) – Southend High School for boys 4:00 pm to 5.30 pm.</p> <p>Next set of RSG 2019 Papers at the October meeting:</p> <ol style="list-style-type: none"> <li>1. DSG 2020/21 Indicative budget planning including ISB allocations (PG)</li> </ol> <p>Following set planned at the December meeting:</p> <ol style="list-style-type: none"> <li>1. DSG 2020/21 Budget planning including ISB allocations (PG)</li> <li>2. DSG Forecast Outturn 2019/20 (PG)</li> <li>3. DSG Early years funding 2020/21 (EH/PG)</li> </ol> <p>Future RSG meeting dates indicative to be confirmed with diaries – Southend High School for boys 4:00 pm to 5.30 pm:</p> <p>2<sup>nd</sup> December 2019  6<sup>th</sup> January 2020 (if needed)  2<sup>nd</sup> March 2020</p>	
	Meeting close	